

Meeting of the Working Group on Numerical Experimentation (WGNE) and the Working Group for Predictability, Dynamics and Ensemble Forecasting (PDEF)

Japan Meteorological Agency, Tokyo, Japan

9th October – 12th October 2018

INFORMATION NOTE

Date and Venue

The 33rd meeting of the Working Group on Numerical Experimentation (WGNE) and 4th meeting of the Working Group for Predictability, Dynamics and Ensemble Forecasting (PDEF) will be held in the second week of October 2018 at the Headquarters of the Japan Meteorological Agency (JMA).

Japan Meteorological Agency
1-3-4 Otemachi, Chiyoda-ku Tokyo 100-8122, Japan
Phone: +81 3 3211 4966
Fax: +81 3 3211 2032
http://www.jma.go.jp/jma/en/Access/indexe_acs.html

Meeting Registration

The participants will be met by host staff in the main lobby of the JMA building from around 0840. Participants will receive identification badges at the time.

Accommodation

Hotel room reservation will be done by JMA for KKR Hotel Tokyo and Hotel Villa Fontaine Otemachi upon request. Please see details following address (<http://wgne2018.kishou.go.jp/accommodation.html>).

(1) KKR Hotel Tokyo, one-minute walk from/to the JMA Headquarters

KKR Hotel Tokyo
1-4-1 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan
Phone: +81 3 3287 2921
Fax: +81 3 3287 2913
<https://www.kkr-hotel-tokyo.gr.jp/en/>

(2) Hotel Villa Fontaine Otemachi, 10-minute walk from/to JMA Headquarter.

Hotel Villa Fontaine OTEMACHI
1-8-8 Uchi Kanda, Chiyoda-ku, Tokyo 101-0047, Japan
Phone: +81 3 3291 7770
Fax: +81 3 3291 7778
<https://www.hvf.jp/eng/>

Airport Information and Transportation

Most international flights arrive at Narita International Airport, located about 60 km east of central Tokyo (http://www.narita-airport.or.jp/airport_e/index.html). Every visitor to Japan is requested to be fingerprinted and photographed at immigration control.

There are many options to get to central Tokyo. The major transport services between Narita International Airport and Tokyo are as follows:

Train

Two railway companies operate express trains from Narita International Airport to central Tokyo. Train stations are located in the basement of the terminal buildings of the Airport.

(1) The East Japan Railway Co. (JR) operates the *Narita Express*. It takes about an hour from Narita International Airport to central Tokyo (JPY 3,020). Although there are various destinations, all the trains stop at Tokyo Station, where you should get off the train. For details, please refer to <http://www.jreast.co.jp/e/nex/index.html>. If you travel with the Narita Express, round trip ticket is worth checking at https://www.jreast.co.jp/e/pass/nex_round.html.

(2) The Keisei Electric Railway Co., Ltd operates the airport express *Skyliner*. It takes about an hour from Narita International Airport to Keisei Ueno Station (JPY 2,470). Please get off at Keisei Ueno Station (last stop). For details, please refer to http://www.keisei.co.jp/keisei/tetudou/skyliner/us/ae_outline/index.php

Bus

(1) An airport limousine bus service is available between Narita International Airport and Tokyo City Air Terminal (TCAT, <http://www.tcat-hakozaki.co.jp/en/>), located near Tokyo station, and various places in and around Tokyo. Buses leave for TCAT almost every 15 minutes costing JPY 2,800 (one way). For details, please refer to <http://www.limousinebus.co.jp/en/>.

(2) Keisei bus provides a limousine bus service to Tokyo station at JPY 1,000 (one way). The bus leaves every 20 minutes to 40 minutes. For details, please refer to <http://www.keiseibus.co.jp/global/en/index.html>.

It is recommended to take a taxi to KKR Hotel Tokyo or Hotel Villa Fontaine Otemachi when you arrive at Tokyo Station, Keisei Ueno Station or TCAT. It will cost about JPY 1,000. For further information on transportation, please refer to http://www.jma.go.jp/jma/en/Access/indexe_acs.html.

Meals

Breakfast (Japanese and western buffet) is included if you stay at the KKR Hotel Tokyo or Hotel Villa Fontaine Otemachi. Nearby the hotel and the meeting venue, participants will find a variety of restaurants offering Japanese food such as Sushi, Tempura and Ramen. JMA staff will be available to escort participants to some restaurants during lunch – please join one of the groups according to your preference.

Reception

Welcome reception will be held on Oct.9.

Time Zone

Japanese Standard Time (JST) is 9 hours ahead of Co-ordinated Universal Time (UTC+9)

Currency

The currency of Japan is Yen (JPY). One US dollar is equivalent to about JPY 113 as of 3 Oct 2018.

Most shopping centres and supermarkets accept major credit cards (e.g. Visa, Master),

while the many restaurant, smaller shops and the public transportation system expect you to pay in cash. Foreign currency is not accepted. You can buy yen at banks dealing with foreign exchange or automatic teller machines found at convenience stores (7-Eleven)

Climate

The climatological data in Tokyo is given below:

	September	October
Mean temperature	22.8 °C	17.5 °C
Mean daily maximum temperature	26.9 °C	21.5 °C
Mean daily minimum temperature	19.7 °C	14.2 °C
Total precipitation	209.9 mm	197.8 mm
Relative humidity	75 %	68 %

<http://www.data.jma.go.jp/obd/stats/data/en/normal/normal.html>

Contact Person of JMA

The contact e-mail address for hotel reservation and visa application is:

wgne_pdef_2018@npd.kishou.go.jp

Messages sent to above e-mail address will be forwarded to Junichi Ishida (WGNE), Munehiko Yamaguchi (PDEF) and JMA support staffs.

Miscellaneous information (Internet access at JMA Headquarters)

Wireless Internet access is available at the venue of the meeting

Electricity

The electric current is 100 volt AC (50 Hertz in east Japan including Tokyo). Only 2-flat-pin plugs are used in Japan.

Plug in Japan



Useful websites:

JMA website:	http://www.jma.go.jp/jma/indexe.html
Narital International Airport	http://www.narita-airport.jp/en/
Japan National Tourism Organizaiton	http://www.into.go.jp/eng/
Tokyo Metro	http://www.tokyometro.jp/global/en/
Toei Subway	https://www.kotsu.metro.tokyo.jp/eng/